

Radiology Technician

Job Type: Full-time – Non-exempt Hourly Position

Purpose of Position:

The Radiology Tech is responsible for the imaging studies done in the Queen's Island Urgent Care, and provider cross over X-ray services for the PCPE division of QMC. Ensures that all duties are performed in a timely and efficient manner and works with the Physicians, and staff in providing top quality care. Radiology Tech will meet any requirements to meet expectation and ensure performance. Help the team in communicating needs, and other request that may include that of operations, discussed, and adequately followed. Acts as a member of the QIUC Team, works collaboratively with clinical and non-clinical staff and is responsible for assisting in the promotion of quality care and satisfied patient's outcomes.

Under direct and indirect supervision, provides general radiology imaging in the radiology, urgent care.

Essential Functions:

- Performs radiologic examinations according to departmental protocols within diagnostic imaging department
- Positions patients, provides immobilization devices as required and selects technical factor that will result in optimum imaging for each individual patient. Reviews orders, correlates patient's clinical history with exam being performed; reviews previous studies when follow up and progressive studies are requested. Consults with attending Radiologists and Registered Nurses as needed.
- Follows all National Patient Safety Goals. Receives and double identifies patients using appropriate criteria prior to performing the study ordered. Ensures accuracy of information and data entry, while maintaining patient privacy and confidentiality. Captures required documentation in EMR and PACS. Assists with screening patients for contraindications.
- Post processes/reviews images as required; prepares images for Radiologist interpretation and transmits images to the Diagnostic Imaging PACS system.
- Maintains working knowledge of all department equipment and devices. Reports equipment malfunctions appropriately; reports accidents and/or unusual incidents as well as unsafe conditions to appropriate administrative personnel.
- Assumes responsibilities for the needs of patient during procedure. Provides service-oriented communication with patient; explaining procedure; answering questions. Emphasizes a personalized, individualized, compassionate patient care atmosphere always. Dismisses patients for transport and/or assists with patient transport at end of procedure.
- Provides instructions on appropriate safety measures to patients, family members, and staff as required; ensures appropriate safety precautions are followed. Applies appropriate measures (ALARA Principles) for minimizing radiation exposure to patients and self.
- Able to multi- task and help at triaging patient's, and working as a Patient Care Representative in addition to primary duties as x-ray tech.
- Learn the EMR, and PM software and able to register, order and interpret information accurately. Maintains general order and cleanliness of room assigned.
- Pursues ongoing continuing education.
- Attends departmental meetings

Responsibilities

I. JOB SUMMARY/RESPONSIBILITIES:

- Performs a variety of x-ray procedures.
- Provides patient care during procedures.

II. TYPICAL PHYSICAL DEMANDS:

- Essential: standing, walking, finger dexterity, seeing, hearing, speaking; lifting usual weight of 50 pounds; pushing/pulling usual weight of 50 pounds of force; carrying usual weight of 20 pounds.
- Continuous: stooping/bending; reaching above and below shoulder level, frequent gripping of an object, pushing/pulling usual weight up to 50 pounds of force.
- Frequent: twisting body, lifting usual weight with assistance up to 50 pounds; carrying up to 40 pounds; reaching at shoulders, repetitive arm/hand motions, static gripping of an object for prolonged periods of time.
- Occasional: sitting, kneeling, crawling, climbing stairs, walking on uneven ground, squatting.
- Operates x-ray equipment, computer and printer, fax machine, surgical supplies, and digital x-ray equipment,
- Work Environment is fast paced and high stressed due to patient census.

IV. MINIMUM QUALIFICATIONS:

A. EDUCATION/CERTIFICATION AND LICENSURE:

- Hawaii state licensure as a Radiologic Technologist.
- Current BLS/HCP certification.

B. EXPERIENCE:

- Two (2) year experience in an outpatient patient services preferred.